



Fax completed application to:
216.335.9553 Attn: HR

EMPLOYMENT APPLICATION

PLEASE PRINT YOUR ANSWERS LEGIBLY DATE ____ / ____ / ____

Name _____
Last First Middle Maiden

Present address _____
Street City State Zip

How long have you lived there? ____ yrs. ____ months

Home Phone (____) ____ - ____ Cell Phone (____) ____ - ____ Other (____) ____ - ____

Email Address: _____

Social Security No. _____ - ____ - ____ Age (only if under 18) ____

Position applied for Laborer Apprentice Carpenter Journeyman Carpenter Lead Carpenter Foreman

Salary desired \$ ____ . ____ /hr (must be filled out) Negotiable? Yes No

Employment desired FULL-TIME/PERMANENT PART-TIME/TEMPORARY SUBCONTRACTOR

How many hours can you work weekly? _____ Are nights OK? _____ Are Weekends OK? _____

What date can you start? ____ / ____ / ____

SCHOOL HISTORY				
TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				

MISC

Have you ever been convicted of a felony? No Yes

If yes, please explain: _____

Do you have a valid driver's license? Yes No

What is your means of transportation to work? Full Size Pickup Full Size Van Car Small Truck/Minivan

Driver's license number _____ State of issue _____ Operator Commercial (CDL)

Expiration date ____ / ____ / ____

Have you had any accidents during the past three years? How many? _____

Have you had any moving violations during the past three years? How Many? _____

Have you ever been cited for driving under the influence of alcohol or any banned substance? Yes/No? _____

If yes, please explain: _____

CONSTRUCTION SKILLS

Please answer the following specific questions regarding your experience:

- Foreman (# of yrs experience - ____ yrs) (running a job with 5+ journeymen from start to finish)
- Lead Carpenter (# of yrs experience - ____ yrs) (working as a foreman's right hand man)
- Metal Studs (# of yrs experience - ____ yrs) (avg # of lineal feet per day ____ (standard 9' office partitions-by yourself))
- Drywall Hanging (# of yrs experience - ____ yrs) (avg # of sf per day ____ (9' standups in typical office by yourself))
- Drywall Finishing (# of yrs experience - ____ yrs)
- Acoustical Ceilings (# of yrs experience - ____ yrs) (avg # of sf of grid installed per day ____ (by yourself))
- Doors/Hardware (# of yrs experience - ____ yrs)
- Trim/Millwork (# of yrs experience - ____ yrs)

Please provide a detailed list of all applicable construction skills, training, and/or experience you have:

Please provide a detailed list of some significant jobs you have worked on:

Please list the tools that you own and are willing to use on the job:

REFERENCES

Please list two references other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
Telephone (____) ____ - ____	Telephone (____) ____ - ____
Other Phone No. (____) ____ - ____	Other Phone No. (____) ____ - ____

Work Experience

Please list your work experience beginning with your most recent job held.
If you were self-employed, give firm name. **Please fill this section out in addition to your resume.**

Name of employer: _____	Name of last supervisor	Employment dates	Pay or salary
City/State: _____, _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory) - _____ - _____ - _____		To: ___ / ___	Final: \$ ____ . ____
Your last job title: _____			
Reason for leaving (be specific): _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer: _____	Name of last supervisor	Employment dates	Pay or salary
City/State: _____, _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory) - _____ - _____ - _____		To: ___ / ___	Final: \$ ____ . ____
Your last job title: _____			
Reason for leaving (be specific): _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer: _____	Name of last supervisor	Employment dates	Pay or salary
City/State: _____, _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory) - _____ - _____ - _____		To: ___ / ___	Final: \$ ____ . ____
Your last job title: _____			
Reason for leaving (be specific): _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer: _____	Name of last supervisor	Employment dates	Pay or salary
City/State: _____, _____		From: ___ / ___	Start: \$ ____ . ____
Phone number: (*mandatory) - _____ - _____ - _____		To: ___ / ___	Final: \$ ____ . ____
Your last job title: _____			
Reason for leaving (be specific): _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your present and / or past employers? Yes No

Did you complete this application yourself? Yes No If not, who did? _____

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with *Expert Construction, Inc.* creates an actual or implied contract of employment. I understand that if I accept employment with *Expert Construction, Inc.* it will be on an at-will basis. This means that either *Expert Construction, Inc.* or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by *Expert Construction, Inc.* I release *Expert Construction, Inc.*, and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize *Expert Construction, Inc.* to investigate information concerning my education, credit history, employment experiences and all other aspects of my background relevant to my proposed employment. I release *Expert Construction, Inc.* and its employees from all liability arising from such investigation.

Signature of applicant _____ **Date:** _____

Expert Construction, Inc. is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure that opportunity for employment with *Expert Construction, Inc.* depends solely on your qualifications.

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